

Appendix 1: Briefing Template (for SLT and Governors, etc.)

Leveraging OnTrack+ Insights for Targeted Support and Inclusion

1. Purpose

This briefing outlines:

- How OnTrack+ supports early identification of learners who may need targeted interventions while also enabling timely action for those at risk of becoming NEET.
- How insights from the OnTrack+ can inform careers provision, inclusion strategies, and the school or specialist setting improvement plan.
- Why proactive NEET prevention is critical for improving outcomes and raising aspirations.

2. Why this matters

- National data shows that learners facing multiple barriers—such as persistent absence, low attainment, SEND, or FSM are more likely to disengage and may be at risk of becoming NEET.
- Early identification enables timely, targeted interventions, for learners and their parents/carers, reducing the likelihood of disengagement in learning and improving progression into education, employment, or training.
- Careers provision is a key lever for inclusion and equity, aligning with Ofsted priorities and whole-school/setting improvement goals. High-quality careers provision significantly reduces the likelihood of learners becoming NEET and plays a vital role in improving destinations outcomes. Learn more [here](#).

3. What OnTrack+ does

- Provides a centralised view of key indicators to identify learners who may need targeted support including those at risk of disengagement or becoming NEET across all year groups.
- Combines:
 - › Automated indicators (attendance, attainment, FSM, SEND).
 - › Manual indicators (local context, pastoral insights, e.g., alternative provision, service children).
- Enables data-driven planning, moving from reactive late interventions to proactive, multi-year strategies.

4. Key findings from our school/specialist setting

- **Number of learners flagged:** [Insert figure].
- **Year group breakdown:** [Insert KS3 vs KS4 data].
- **Common indicators observed:** [Insert top 3 indicators].
- **Emerging trends:** [e.g., high-risk cohorts in Year 8–10, persistent absence patterns].

5. Recommended actions

- Immediate priorities:
 - › Share flagged learner list with relevant internal and external colleagues (e.g., SENCo, Careers Leader, Careers Adviser, curriculum teachers, pastoral leads, senior leaders, local authority colleagues, etc.).
 - › Begin targeted interventions (e.g., personal guidance, employer encounters, work experience, etc.) and consider targeted additional support for parents/carers.
- Medium-term priorities:
 - › Integrate OnTrack+ insights into pastoral and curriculum planning.
 - › Record interventions in Compass+ for tracking and evaluation.
 - › Schedule regular meetings and information sharing schedule with relevant internal colleagues (e.g., SENCo, Careers Leader, Careers Adviser, curriculum teachers, pastoral leads, senior leaders, governor sub-committee(s), etc.).
 - › Schedule regular meetings and information sharing schedule with relevant external colleagues (e.g. local authority).
- Long-term priorities:
 - › Embed inclusion and NEET prevention into the school/specialist setting improvement plan.
 - › Develop governance reporting schedule for SLT and governors.
 - › Align approach to careers and NEET prevention with regional approach to September Guarantee and to local skills strategies, etc.

6. Strategic impact

- **Improved outcomes:** Early, targeted support strengthens inclusion and raises aspirations, while also helping to reduce the likelihood that learners will go on to become NEET. Trusted relationships: Early, targeted support as part of a wider parental engagement strategy, builds trust and more sustainable outcomes.
- **Whole-school/setting alignment:** Careers provision becomes a core lever for inclusion and equity strategies.
- **Alignment to wider regional priorities and planning:** Careers provision and reporting connects with regional approach to September Guarantee, local skills strategies, economic growth plans, and employer engagement approaches to ensure relevance and sustainability.
- **Accountability:** Enables evidence-based reporting to SLT, governors, parents and carers and external stakeholders.

