

Parental Engagement checklist

This checklist is designed to help you improve and develop your engagement with parents when planning and delivering your careers programme.

STEP	ACTIONS	RESOURCES	COMPLETE
Step 1 Complete Parental Engagement CPD training modules	- Complete the free, online self-paced modules to help you embed parental engagement in careers education more strategically - Use the templates, resources and case studies to make parental engagement in careers more targeted, progressive and integrated - Further resources and support are embedded within the modules.	Parental engagement training modules	☐
Step 2 Read through Talking Futures Toolkit	- Explore the research within the Toolkit, highlighting how institutions can best support parents to help young people make informed careers and education decisions - Visit the Getting Started section on the Talking Futures pages on the resource directory to get going.	Parent and Carer Engagement Toolkit Parent and Carer Engagement : Getting Started	☐ ☐
Step 3 Review latest Compass evaluation results	- Log in to Compass/Compass+ to review your latest Compass evaluation results - Identify any gaps you may have in your evaluation that relate to parental engagement (Sub-benchmarks 1.3, 1.5 and 2.2 mention parental engagement specifically) - Visit the Resource Directory and use the filters on the lefthand side to find supporting resources to help you fully achieve GBM 1 and 2.	Log in to Compass Log in to Compass+ Resource Directory	☐ ☐ ☐
Step 4 Record Parental Engagement activities effectively	- If you use Compass+, read our Help Centre article that explains how to record parental engagement effectively - If you don't have a mechanism in place already for effectively recording your careers activities, why not try our handy Careers Activities Log to keep track of parental engagement activities in your setting - Think about how you can build on activities that are already being delivered to capture parental engagement i.e. at a Parents/Transition evening, ask parents if they could deliver an activity as an employer, come in as a guest speaker for example, or host a workplace visit.	Recording Parental Engagement in Compass+ Careers Activities Log Parental Engagement Case Studies	☐ ☐ ☐
Step 5 Continuous Professional Development	- There's always more that can be done to establish and maintain effective parental engagement, connect with peers and colleagues within your local network to share ideas and best practice. Don't forget to talk to your Enterprise Co-Ordinator and Enterprise Advisor too - There is a range of Careers Leader Training available to support you in your role, this includes learning about effective parental engagement strategies.	Contact your local Careers Hub The Careers and Enterprise Company Access Careers Leader Training	☐ ☐