**Template: Business/professional volunteer survey**

**Business/professional survey**

The template survey below contains questions for your organisation’s volunteers. Please amend the questions to suit your context.

Capturing employee feedback following a careers education outreach or workplace experience activity will help you to:

- Improve outcomes for students in future sessions.

- Gain a deep insight into the efforts your colleagues made when delivering the session.

- Make sure your employees feel valued and heard.

- Better support colleagues who may be involved in similar projects in the future.

1. **What was the activity you supported today? *[LIST ACTIVITIES THAT FORMED PART OF YOUR EDUCATION OUTREACH OR WORKPLACE EXPERIENCE]***
2. **How would you rate your overall experience volunteering at the event?**
   * Outstanding
   * Good
   * Satisfactory
   * Unsatisfactory
   * Entirely unsatisfactory
   * Other
3. **To what extent do you agree with the following statements?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Strongly disagree | Disagree | Neither agree nor disagree | Agree | Strongly agree |
| I believe the students benefited from taking part in the event. |  |  |  |  |  |
| We were able to include and engage all participating students. |  |  |  |  |  |
| The time given was appropriate to cover the activities. |  |  |  |  |  |
| I was given the right amount of information to prepare for this session. |  |  |  |  |  |
| I used/developed skills that will benefit me in my day job e.g. planning, communication, leadership, creativity, problem-solving. |  |  |  |  |  |

1. **How would you rate the communication and volunteer briefing information you received prior to taking part? 1 = poor, 10 = excellent**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| low |  |  |  |  |  |  |  |  | high |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |

1. **On a scale of 1 to 10, how likely are you to recommend volunteering at a similar event to a colleague? 1 = not at all likely, 10 = extremely likely**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| low |  |  |  |  |  |  |  |  | high |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |

1. **What was most effective about the event?**

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1. **How could the activity / activities you took part in be improved?**

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1. **What did you gain from taking part in the event?**

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1. **Would you like to share with us any other thoughts or ideas about the event?**

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