

# Year 7 - English

## Worksheet 1

### The role of the Editor

#### 1. What are the Editor's main tasks:

- (a) Raising funds for their publication and having business meetings?
- (b) Commissioning stories, deciding what should be published, checking over articles, and making suggestions to make the articles better?
- (c) Researching and writing top quality articles from scratch?

#### 2. Match the type of Editor with the role:

Executive Editor
Copy Editor
Assistant Editor

(a) Editing the writing to make it better, proofreading for mistakes, checking facts and changing details of layout
(b) Leading on a particular sub-topic within the newspaper or magazine e.g. Sports or Fashion
(c) Making the overall decisions on what is published, who is hired, and and making sure the feeling & values of the publication are maintained.

- 3. Will the Editor work from home or from an office?
- 4. What do you imagine the working environment to be? Why?
- 5. What degree subjects often lead into Editing?

